

## **Sri Venkateswara University – Infrastructure Details**

### **Women's Hostel**



The Sri Venkateswara University College Hostels for Women comprises of I and II Premises with 9 Blocks which accommodate all categories of Women Students admitted into the four constituent Colleges of S.V. University. The Hostel is run on no loss, no profit basis. The expenditure is divided equally among the inmates. Common Halls with TV and Telephone are provided in all the Blocks. Food is served in four messes. Water Coolers and protected water using mineral water plant facility is provided in I & II. A Computer Center and a Library are established in both the premises for the use of the inmates. All the inmates should be within the premises by 6.30 p.m., every day. However Research Scholars are permitted to stay out upto 8.30 p.m, All the inmates should report for attendance at the respective timings .

#### **Contact Details of the Women's Hostel**

| <b>Name</b>                     | <b>Phone Number</b> |
|---------------------------------|---------------------|
| <b>Hostel office</b>            | 2289325             |
| <b>Chief Warden</b>             |                     |
| <b>Prof.V. Sakunthala</b>       | 9440639988, 2248404 |
| <b>Wardens</b>                  |                     |
| <b>Prof. G.M. Sundaravalli</b>  | 9849043834, 2240371 |
| <b>Deputy Wardens</b>           |                     |
| <b>Dr.M.Nagalakshmi Devamma</b> | 8143686502          |
| <b>Dr.D.Bharathi</b>            | 9440343888          |
| <b>Dr.M.Sreedevi</b>            | 9440571597          |
| <b>Dr.T.Ramashree</b>           | 9346465050          |
| <b>Dr.Humera Khanam</b>         | 9490923045          |
| <b>Dr.K. Aruna</b>              | 9000109058          |

#### **Administration of the Hostels**

The General administration of the Hostel is carried out by the Wardens with the help of various Committees constituting of Staff and Students of S.V. University Colleges.

### **1. Admission**

- 1.The hostel authorities reserve the right to deny admission to any applicant.

### **2. Accommodation**

- 1.The student has to occupy the room allotted to her.She should not change it without prior permission of the Warden of the hostels.
- 2.The student has to bring her own bucket, mug and doorlock and key.
- 3.Rooms will be handed over to the students with available furniture, electrical and fan fittings. During vacation the inmates should hand over the same fittings etc. to the Assistant Wardens of the blocks concerned.
- 4.Expenditure incurred on any replacement / repairs /additions /alterations in respect of furniture, electrical fittings or tube light and dailies will be added to the mess bills of the residents.

### **3. Discipline**

- 1.The residents shall maintain decency, decorum and sense of personal hygiene in the dining hall and in the blocks.
- 2.Any resident of the hostels is liable for expulsion from the hostels for any misbehaviour, violation of hostel rules or default in payment of mess bills.

### **4. Mess**

- 1.Members desirous of changing from vegetarian to non-vegetarian or vice-versa shall intimate in writing to the Steward two days before the first day of a month. Change will not be allowed in the middle of the month.
- 2.No meal or tiffin shall be allowed to be carried outside the dining hall.

### **5. Absence**

- 1.If a resident absents herself continuously for a period of 2 months without any intimation her membership in the hostels stands cancelled
- 2.No remission will be granted for absence without prior written intimation/leave application. Application for leave/extension/cancellation should be given to concerned steward latest by 8 am on the day preceding the first day of leave or a day before the beginning of the extended leave.
- 3.Remission will not be allowed for an absence of less than two days. The remission is applicable for the day of leave occurring only during the calendar month. However, 0.50 Paise per day will be charged for the leave period towards the maintenance charges.

### **6. a. Closure of Hostels**

- 1.All the post graduate hostels and messes will be closed on the day after the closure of the College for any vacation. No special mess will be run during any vacation.
- 2.All the hostels and messes will be closed on one day after the last university examination, with supper. The rooms should be vacated by the inmates immediately.

### **b. Duration of Stay**

- 1.Students are eligible to stay in the hostel for the period they are given admission.
- 2.In case of Research Scholars, the period is counted as follows.  
Till the date of submission of their Ph.D. thesis or completion of 4 years of stay in the hostels, whichever is earlier. Till the date of submission of their M.Phil. dissertations or completion of 18 months of stay in the hostels, whichever is earlier.

### **7. Payment of Bills**

1. Inmates have to pay their mess bills and all their charges from time to time as notified by the authorities. In case of any problem, they should contact the respective authorities for clarification.
2. If a member becomes defaulter for non-payment of the mess dues for three months, action will be taken for the collection of dues through the court of law. Expenditure incurred in this connection will be recovered from the concerned in full.

### 8. No Dues Certificate

1. No student shall be issued hall tickets for taking the university examination without the production of **No dues certificate**. Research scholars cannot submit their Ph.D./M.Phil. thesis without obtaining No dues certificates from their hostels. On the knowledge of any violation of this rule, the hostel authorities have the right to take necessary steps to stall the process of adjudication of the thesis.
2. Applications of the candidates who have dues to the hostels will not be considered either for admission or re-admission.
3. **No dues certificate** will be issued to students on complete payment of bills and production of ' Vacation Report' from the Assistant Warden concerned.
4. **No dues certificate** shall be issued in the Hostel office 15 days before the commencement of the University examination. Issue of no dues will be stopped three days before the commencement of the examinations.
5. **No dues certificate** is only provisional. Authorities reserve the right to collect the dues if any from the ex-members in case the same is noticed at a later date.

### Men's Hostel



Sri Venkateswara University College Hostels for Men's , There are ten Blocks viz. A, B, C, D, E, F, G, H, I and S. Janardhan Bhavan which accommodate the students and research scholars of the constituent colleges of Arts, Sciences and commerce, Management & Computer Science.

There are four blocks namely Visweswara, Viswakarma, Viswateja and Viswapragathi which will accommodate the students and scholars of SVU College of Engineering.

The hostel rooms are equipped with cots, tables and chairs. Each block is provided with a Television. Apart from these, each block is provided with Telugu and English news paper, competitive news etc., so as to enable the students to prepare for various competitive examinations. During vacation, however, all students should vacate the hostels. No electrical

appliances such as heater, electric stove etc., should be used in hostel rooms. A book bank facility is available in the hostels of SVU College of Engineering.

### **1. Admission**

- 1.Hostel accommodation is provided to the students who get admission into B.Tech. / P.G. / M.Phil. / Ph.D. /Integrated Courses subject to availability. On showing the fee receipt, the Hostel office will issue application form. The hostel authorities will allot room to the student after all formalities are completed. Each Block is provided with electricity meters and the charges will be shared by the inmates of the respective Blocks.

### **2.Accommodation & Dining Halls**

- 1.Admission does not automatically entail accommodation in the University Hostels. Only limited accommodation is available in the University hostels for Men. Admission to hostels will be made as per rules in vogue.
- 2.Accommodation cannot be provided in the University hostels to any student who is a native of any area within 20 kms radius of Tirupati.
- 3.Hostel accommodation will not be provided to those who wish to pursue another P.G. course or those admitted under self- supporting courses or payment/sponsored category.

### **Hostel for differently abled students**

The following guidelines are adopted for running of blocks and messes w.e.f. the Academic Year 2006-07 for better management, accountability and efficiency.

- 1.The blocks and messes are to be re-opened one day before the re-opening of the colleges.
- 2.The allocation lists of boarders block-wise will be prepared in advance and displayed prominently at the respective hostel offices.
- 3.Admissions will be made on the basis of the actual capacity of the blocks.
- 4.In each hostel block, a set of rooms are allocated separately for research scholars, final and previous year boarders,
- 5.Three Student Committees are to be constituted for each hostel covering the Resident Block, Mess and Purchases separately. Each Committee will comprise one Ph.D. scholar, one M.Phil. scholar, and two boarders, each of final and previous years. The Purchase Committee will have, in addition to the above composition, two faculty members (other than the present Wardens/Dy.Wardens) from the concerned College. These Committees are nominated by the Chief Warden of the respective hostel. The Committees will be headed by the Warden and are convened by the Dy. Warden. This is applicable for the constituent colleges of S.V.University.
- 6.The Mess Committee will (a) decide on the menu; (b) maintain cleanliness in the mess; (c) appoint Food Basis Staff and decide on their wages; (d) will ensure regular and prompt payment of mess bills, and (e) be responsible for the overall and regular running of messes.
- 7.The Block Committee will (a) maintain and manage the Blocks and be responsible for the overall upkeep and cleanliness of the Blocks; (a) ensure that no unauthorised residents stay in the hostels; (c) no unsocial/ sectarian activities are organized in the hostels and (d) bring to the notice of the authorities any violation of general discipline in this regard.

8. The Purchase Committee will have powers to decide on the purchases, necessary for the Blocks and Messes by following established procedures and make payments for the approved purchases. Discipline the residents shall maintain decency, decorum and sense of personal hygiene in the dining hall and in the blocks. Any resident of the hostels is liable for expulsion from the hostels for any misbehaviour, violation of hostel rules or default in payment of mess bills.